



City of Kenora
Committee of the Whole
Minutes
Tuesday, January 12, 2016
9:00 a.m.
City Hall Council Chambers

Present: Mayor David Canfield
Councillor Mort Goss
Councillor Rory McMillan
Councillor Louis Roussin
Councillor Sharon Smith
Councillor Colin Wasacase

Regrets: Councillor Dan Reynard

Staff: Karen Brown, CAO, Heather Kasprick, Manager of Legislative Services/City Clerk, Tara Rickaby, Planning Administrator, Rick Perchuk, Operations Manager, Lauren D'Argis, Corporate Services Manager

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its January 19, 2016 meeting:-

- Council will adopt a new Tariff of Fees and Charges By-Law to give effect to new Museum Boardroom rental rates outlined in Schedule "B" of the bylaw

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance.**

There were none declared.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried: That the minutes from the last Regular Committee of the Whole meeting held December 8, 2015 and Special Committee of the Whole held November 20, 2015 be confirmed as written and filed.

D. Deputations/Presentations

Ryan Haines, Kenora Consultants Inc.

Ryan Haines from Kenora Consultants Inc. presented his Lower Black Sturgeon Lake results which proved that the water quality is all within provincial water quality objectives for all parameters. When he refers to lower and upper it refers to water flow, focusing mainly on Site 2.

It is important to note that all Canadian Shield lakes are getting more eutrophic (shallower, more productive) over time. This is a natural process. We want to make sure that human impacts are not accelerating the process (cultural eutrophication). Phosphorous and water clarity are two common parameters used to determine if cultural eutrophication is taking place. Phosphorous concentrations in 2015 were in between those found during the 2009 and 2010 seasons, potentially due to "average" summer (2009 was relatively dry and cool, 2010 was warm and wet).

The average Secchi depth at Site 2 in 2015 was similar to that found in 2009 and 2010, indicating no significant change (slightly improved) in water clarity over this time period. Average Secchi depths found at Site 2 during study years (2009, 2010, and 2015) are all within the range of values found during the 1997 to 2014 Lake Partner Program published results. Phosphorous and Secchi Depth data was collected at all three sites (Site 2, Site 3, Site X) during each of the 10 sampling sessions. 54 parameters measured as part of spring turnover Water Quality Characteristics laboratory analysis – With no significant changes when compared to 2010 results and all within PWQO where provided. DO/Temperature profiles collected for all sites and sampling sessions were done (including at Site 1 in mid-summer). With sampling every five years, there is the potential that yearly fluctuations will be mistaken for trends over time. This could result in both "False Positives" and "False Negatives". It is felt that there is the potential to establish an annual sampling protocol for approximately the same total cost as the current five-year sampling regimen. This would help to ensure that trends over time are being monitored and minimize the potential for both "False Positives" and "False Negatives".

Council thanked Mr. Haines for his presentation and a copy of his presentation was left with the Clerk.

Ron Sabourin - Lake of the Woods Development Commission

The Lake of the Woods Development Commission is pleased to present its Q4 Report which encompasses the activities from October through December 2015. Momentum in Q4 has set up Kenora for a strong 2016.

On the business front, they have the re-opening of Kenora Forest Products, several potential housing projects, the positive news from Avalon, the movement on the Kenora Shoppers Mall, new small businesses opening by locals, as well as by external investors, OLG's release of the Northern Ontario bundle for the Casino project, and local business expansions in sectors from tourism to food manufacturing. Business files are the more active than they have ever been. On the tourism front, hotel occupancy rates are up in 2015 over 2014 and showing a year over year growth rate of 3-5%. Visitor numbers to the Lake of the Woods Discovery Centre and Thistle Pavilion topped 25,000 in 2015, up 2000 from the previous year. Visitor inquiries and hits to the stayinkenora.com website are also up, at 45,287 visits in 2015 compared to 29,553 in 2014.

Health Care is one of the key sectors. The Q4 highlight on the health care file was the

December 17 announcement by Grand Council Treaty #3's Chief Skead (representing Ogichidaa Warren White) together with Chief Lorraine Cobiness (representing the 10 chiefs in the Kenora catchment area) and Mayor David Canfield announcing their intention to work together on an All Nations Hospital.

On December 18, the LOWDC board met with MP Bob Nault. It was encouraging to hear this government's commitment to economic development. There are strong synergies with our 2016 agenda and key economic infrastructure projects for Kenora such as the twinning of the highway, All Nations Hospital, Kenora Airport Redevelopment, Event Centre and Downtown Revitalization.

The LOWDC is one of the members of the Kenora Area Health Care Working Group. The Commission is the lead on the physician and health care professionals recruitment project. The recruitment project is one of three projects being undertaken by the Kenora Area Health Care Working Group. The other two projects are improving patient mobility and portability between Kenora and Winnipeg/Manitoba and the development of a comprehensive, long term health care vision and All Nations Hospital for the Kenora area, including the 10 First Nations.

There are a number of projects underway in the housing sector. Projects range in scope from duplexes to larger scale projects and cover the spectrum of housing needed in the community from starter housing, to apartments to seniors housing, and affordable housing. In December 2015, the EDO met with the Kenora District Services Board to discuss ways of increasing housing options in Kenora and outlining current efforts underway. The type of housing incentives included in the Keewatin CIP will be recommended for addition to the former mill site CIP, and the geographic area extended as well as to the Harbourn town CIP. The Kenora Age-Friendly Steering Committee has accessed a grant to host a Seniors Housing Forum in March 2016.

They are working with three local businesses on new business projects and/or business expansions, particularly in the food manufacturing sector and awaiting final funding approval to complete a Manufacturing Sector Profile in Q1, 2016. Kenora will be welcoming two new eco-tourism outfitting businesses in the spring. The environment for Avalon's project north of Kenora has never been better. The project has the potential to create over 100 jobs in the area and to position Northern Ontario as the provider of one of the key components of the lithium ion battery. Local businesses are benefitting from the developments in the area, including the work at the New Gold site. Economic Development is participating on the value added provincial advisory committee. In October, 2015, the EDO met with value added manufacturers in Toronto. Kenora value added wood manufacturers have an opportunity to benefit from Ontario's regulatory changes that allow 6 story wooden structures. Kenora builders, developers, architects and the municipality itself, have an opportunity to showcase local wood products. The new owners of the Kenora Shoppers Mall are working quickly on their re-development project. Their redevelopment is already bringing renewed interest and some other business opportunities into that area. This momentum could be further encouraged with the proposed amended Community Improvement Plan.

Over the course of 2015 Tourism has been tweaking its marketing efforts to increase its reach and maximize the use of allocated funding. The results of our marketing are evident:

- Preliminary hotel occupancy numbers are up in Kenora. Hotel occupancy between January and September 2015 was roughly 71% vs. 65% for the same period in 2014, 63% in 2013 and 66% in 2012. In addition to this, the average cost of a hotel room in Kenora has increased roughly 10% between 2012 & 2015.

- Visitor numbers at the Discovery and Thistle Pavilion increased 9% in 2015. In 2015, 25,517 visitors attended visitor centres compared with 23,418 in 2014.
- Visitors are also seeking more information about Kenora. The 2015 YTD visitor statistics to the StayinKenora.com Website were 45,287 total visitors (7,369 of these were unique). This is compared with 29,553 total visitors in 2014 (5,447 unique), 25,575 total visitors in 2013 (6,031 unique) and 13,231 in 2012 (7,288 unique).

Tourism Kenora has partnered with the Kenora Hospitality Alliance and Mt. Evergreen Ski Centre to develop a Stay and Ski promotion which is being promoted in Winnipeg and Southern Manitoba to draw attention to the excellent ski facilities in Kenora and to encourage skiers to plan a full weekend. The campaign runs December 2015 through to February 2016. In Q4, 2015 the development and design of new canoe route guides were finalized. They will be launching these both electronically and in print format in early spring 2016.

In Q4 the Tourism Committee finalized and submitted its input for Science North funding applications for a special project at the Lake of the Woods Discovery Centre in 2016. The Tourism Committee revised the criteria for the 2016 Special Events Grants. The Committee has adjusted the focus of these grants so that they are being predominantly used in the shoulder and Winter Tourism Seasons in Kenora. They have also adjusted criteria so that there is increased funding available for Seed and Start up events in the community. The Lake of the Woods Development Commission completed and submitted a funding application for sound improvements at the Whitecap Pavilion, to take place in 2016, should the application be successful.

The Matiowski Farmers' Market celebrated another very successful year at the Customer Appreciation Market in October. Revenue is expected to be just over \$3,000 above budget, and expenses slightly below budget. The Market had an excellent 2015 season with vendor tables averaging between 100-110 tables per market during the peak periods in June July and August. A preliminary survey of vendors indicated that their sales were also strong. In the wrap up survey, 56.3% of vendors reported that their sales were up, 29.1% reported that their sales were similar to last year and only 14.6% of vendors reported a decrease in their sales. In Q4 2015, planning was well underway for the 2016 Kenora Winter Carnival (being themed for 2016 "Rat Portage Days, the return of Muskrat Charlie), Winter Bites (with increased participation over 2015), Aboriginal Day - Summer Solstice celebration and preliminary planning is underway for a new fall event on the Kenora Harbourfront.

Kenora has an opportunity to retain and grow its population through the continued development of green spaces, food options, supporting Kenora's vibrant arts and cultural scene and promoting Kenora as a place to live, as a destination and lifestyle community.

In Q4, the Kenora Arts Project wrapped up its Ontario Trillium Foundation grant. The grant provided funding to arts organizations in the community to support the growth of Kenora's arts and culture businesses and community, increase the profile of arts and culture, hire an Arts Coordinator, provide professional development opportunities for local artists. The Kenora Arts Project launched ArtsFest, which is heading into its 3rd year in 2016. The group is continuing to work on a one-window Events calendar. In Q4, the Kenora Arts Project launched its ArtsFul Christmas campaign to promote the concept of giving local art, or lessons or cultural experiences as Christmas gifts. Kenora has five art studios featuring local artists and is now home to a dance studio, a pottery studio and two glass studios. A public art project called *Path of the Paddle & Oar* is underway for 2017 to celebrate Kenora's location as one of the Trans-Canada Trail's Path of the Paddle's landing areas and the host site for the Canada Summer Games rowing. The public art project will be similar to *Muskies on Main*.

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The LOWDC is working with local restaurants and local food manufacturers to promote local food. Q4 saw Kenora's first couple of deliveries by the Cloverbelt Local Food Co-op to Kenora. Kenora producers are part of the Cloverbelt's 300 producers. They are working with Cloverbelt to develop a regional distribution network that will see Kenora products be circulated throughout the region as far as Thunder Bay. They are working with Tourism Northern Ontario on a fall 2016 event to promote local food and culinary tourism opportunities for the area.

The Kenora Age-Friendly project is proceeding. The project will ultimately identify ways to make Kenora all-ages friendly. The project will be wrapped up in Q1 2016 with a final report which will be brought forward to Council. In 2016, they are hoping to partner on a regional project to develop some promotional materials and web-based information to attract people to live in the community.

Council thanked Mr. Sabourin for his presentation and thanked the volunteers and staff for their dedication to the Commission. A copy of his presentation was left with the Clerk.

E. Reports:

1. Corporate Services & Strategic Initiatives

1.1 Community Foundation Annual Interest

Recommendation:

Whereas Council of the City of Kenora originally donated \$250,000 to the Community Fund and \$30,000 to the Operating Endowment Fund of the Lake of the Woods Regional Community Foundation (LOWCF) in 2005; and

Whereas the agreement between the City and the LOWCF indicated that all earning from the Operating Endowment Fund donation and no earnings from the Community Fund donation were to be used for administration; and

Whereas the Council of the City of Kenora has provided a donation towards LOWCF administration of \$25,000 annually from 2005 to 2011 followed by \$20,000 in 2012 and reducing the amount by \$5,000 each year; and

Whereas Council of the City of Kenora is scheduled to cease providing funds towards administrative costs to the LOWCF in its 2016 budget;

Now therefore let it be resolved that the Council of City of Kenora authorizes staff to amend the contract and to allow the LOWCF to annually use up to \$5,000 of the interest generated from the City's portion of the Community Fund to be used towards administrative costs.

Recommendation Approved.

1.2 Strategic Plan – Balanced Scorecard

Recommendation:

That Council hereby accepts the Balanced Scorecard Performance Measurement document as a tool for monitoring ongoing effectiveness related to the implementation of actions identified within the City of Kenora's Strategic Plan – Our Vision is 20/20; and further

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That Council hereby directs Administration to perform an ongoing review of this tool, making amendments as appropriate, to ensure the City is actively measuring and reporting on its progress in implementation of the actions within its strategic plan.

Recommendation Approved.

1.3 Section 357 Tax Appeals

Recommendation:

That Council hereby approves Section 357 tax adjustments with potential refunds totaling \$4,202.73.

Recommendation Approved.

1.4 Set Fine Application – bylaw 6-2006

Recommendation:

That Council authorizes an application to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences attached as Schedule "A" to this Resolution which establishes set fines for bylaw number 6-2006 in the City of Kenora.

Recommendation Approved.

1.5 Set Fine Application – Part II to bylaw 180-2015

Recommendation:

That Council authorizes an application to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences attached as Schedule "A" to this Resolution which establishes set fines for the Traffic and Parking Bylaw in the City of Kenora.

Recommendation Approved.

1.6 Set Fine Application – Part I to bylaw 180-2015

Recommendation:

That Council authorizes an application to the Regional Senior Justice, Ontario Court of Justice, Northwest Region, for an Order approving the set fines for the offences attached as Schedule "A" to this Resolution which establishes set fines for the Traffic and Parking Bylaw in the City of Kenora.

Recommendation Approved.

2. Fire & Emergency Services

No Reports

3. Operations & Infrastructure

3.1 Keewatin Channel Bridge Rehabilitation Tender Award

Recommendation:

That the tender submitted by Eiffage Innovative Canada Inc, in the amount of \$2,418,350.00., HST extra, related to selecting "Option B with Type M Concrete Barrier including Provisional Items", for the rehabilitation of the Keewatin Channel Bridge, be hereby accepted.

Recommendation Approved.

Discussion: CAO Karen Brown advised Council that the City received word from the province that we did not meet the Province's criteria for funding under the Connecting Links program and the funding application for this bridge was turned down. Mayor Canfield will continue to pursue this matter with the Premier and other provincial ministers.

4. Community & Development Services

4.1 Museum Board Room Rental Rates

Recommendation:

That as recommended by the Museum Board, Council gives three readings to a bylaw to authorize the rental rate for the Museum Boardroom as outlined in the December 18, 2015 report of Lori Nelson, Museum Director, effective February 1, 2016; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law Number at its January 19, 2016 meeting to give effect to these rates outlined in the revised Schedule "B"; and further

That By-law Number 97-2015 be hereby repealed.

Recommendation Approved.

4.2 Purchase and Sale of Lands – Gagne

Recommendation:

That the Council of the Corporation of the City of Kenora authorizes the Mayor and Clerk to enter into an agreement of purchase and sale of property described as Part 1 and Part 2 23R-12433, Dufresne Island, Winnipeg River, City of Kenora, in the District of Kenora to Ray Gagnon and Donna Gagnon at the price of \$ 4715.20 + any applicable taxes, legal and transfer fees and subject to a consolidation agreement with the City of Kenora; and further

That the purchaser be responsible for all costs associated with the purchase/sale, including fee for provision of the opinion of value and for those associated with the consolidation agreement, including registration.

Recommendation Approved.

4.3 Black Sturgeon Lake Water Quality Report

Recommendation:

That Council hereby accepts the 2015 Black Sturgeon Lakes Water Quality Monitoring Report, as prepared by Kenora Consultants – Ryan Haines, B.Sc.

Recommendation Approved.

F. Proclamations

Mayor Canfield then read the following proclamations:

➤ Alzheimer Awareness Month

G. Other

- Mayor Canfield reminded Council about the 75th anniversary of the KDMA conference being held here in Kenora February 4, 5 and 6, 2016
- Councillor McMillan reminded Council of the Water Quality conference in March in International Falls, MN
- Mayor Canfield reminded Council to get their intentions for 2016 conferences to Heather L for booking.

H. Next Meeting

- Tuesday, February 9, 2016

I. Adjourn to Closed

Resolution #2 - Moved by Councillor, Seconded by & Carried:

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session at 10:56 a.m. to discuss items pertaining to the following:-

- i) **Proposed or Pending Acquisition or Disposition of Land (1 matter)**
- ii) **Personal Matter about an Identifiable Individual (2 matters)**
- iii) **Labour Relations (2 matters)**

J. Reconvene to Open Meeting

Council reconvenes to open session at 3:20 p.m. with the following reports from its closed session:-

Kenora District Home for the Aged Board Appointment

Recommendation:

That Council of the City of Kenora hereby reappoints Erin Roussin to the District of Kenora Home for the Aged Board for a term at the pleasure of Council.

Recommendation Approved.

Kenora Library Board Appointment

Recommendation:

That Council hereby accepts the resignation of Will Scutt from the Kenora Public Library Board effective immediately; and further

That Council hereby appoints Kristen Dexter to the Kenora Public Library Board for a term at the pleasure of Council.

Recommendation Approved.

Request to Purchase Municipal Property - Montero

That lands described as PLAN 3 BLK 2 N OF LOT 182, measured 1 m from the back of the sidewalk, on the north side (adjacent to McLellan Avenue) be permitted for use by the adjacent property owner, for fencing and landscaping purposes; and further

That the purchaser must make formal application for a letter of comfort, which application will

include an undertaking that the City of Kenora shall approve any fencing and landscaping elements contemplated.

Recommendation Approved.

Official Plan Amendment Public Meeting at 11:00 a.m.

Recommendation:

Council directs staff to provide an amended planning report and recommendation upon receipt of comments and analysis/action as a result of comments, from the Ministry of Municipal Affairs and Housing, with respect to partner Ministry comments/conditions.

K. Close Meeting

Meeting adjourned at 3:21 p.m.